



VILLAGE OF YELLOW SPRINGS

STREET CLOSING APPLICATION FOR SPECIAL EVENTS (revised Aug-2026)

Event Title/Name (must match event name on main Special Event application):	
Event Sponsor/Producer:	
Contact Name for Street Permit	
Contact Phone for Street Permit	
Contact Email for Street Permit	

Event Date(s)			
Does event include a street fair?	☐ NO	☐ YES	
Does event include a parade?	☐ NO	☐ YES	Start time:
Does event include a walk?	☐ NO	☐ YES	Start time:
Does event include a run?	☐ NO	☐ YES	Start time:
Does event include a bike ride?	☐ NO	☐ YES	Start time:
Does event include a bike race?	☐ NO	☐ YES	Start time:

Describe the parade, run, walk, ride route: (Give turn by turn directions AND attach a map of your route)

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Describe any streets closed or partially blocked for your STREET FAIR (not applicable if this event is ONLY a parade/run/walk/ride): Do NOT include the route already described above. Sample reasons for blocking include festival area, vendor parking areas, or other staging activities. You may attach additional sheets if needed, using the same table format as below. If closing the entire street, indicate "all" for # traffic lanes/parking lanes. If closing part of the street, indicate how many lanes and in which direction)

Street to be Blocked	Between Cross Street 1	And Cross Street 2	Reason for blocking:	Street to Close at: Date/Time	Street to re-open at: Date/Time

Name and contact information of traffic control company preparing your signage/detour plan if applicable.			
	☐	☐	

Submit this form along with your Special Event Application and required attachments (site map) to the Village Manager c/o Samantha Stewart. If you have questions about how to complete this form, you may contact Samantha at ssewart@yellowsprings.gov or 937-767-7209.